

**Board of Directors Meeting
Agenda
Monday, July 24th, 2017**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda for July 24th, 2017**
- IV. Approval of Minutes from June 26th, 2017**
- V. Standing Agenda Items:**
 - A. Reports:**
 - 1. Program
 - 2. HR
 - 3. Fiscal
 - 4. Facilities
 - B. Fundraising**
 - 1. 4th Annual Fundraiser Planning – Thursday, October 26th, 2017
 - C. Communications from Funding Sources**
 - D. Monitoring Reviews/Corrective Plans**
 - 1. Sandy Grants Monitoring Outcome
 - 2. CSBG Monitoring Outcome
 - E. Grant Awards**
 - F. Grant Applications**
 - G. Legal Items**
 - H. Policy Updates**
 - I. Resolutions**
 - 1. Somerset Slot Conversion Grant Application Approval
- VI. Old Business:**
- VII. New Business:**
- VIII. Events:**
 - Agency Professional Week / Monday, August 28th – Thursday, August 31st, 2017
- XII. Adjournment**
- XIII. Enclosures:**
 - 1. Minutes from June 26th, 2017 Meeting
 - 2. Board Meeting Agenda for July 24th, 2017
 - 3. Program/HR/Fiscal/Facilities Reports
 - 4. August Calendars for Hoboken/Plainfield/Somerset

Next Board Meeting: Monday, September 25th, 2017 @ 6:00p.m.

Board Meeting Minutes
July 24th, 2017

Board Members in Attendance: Susan Costomiris, Hovie Forman, Suzanne Hetman, Christiane B. Hoffman, Dr. Sara Kalambur, Kenneth O'Neill, Carmencita Pile, Frank Raia, George Schorr,

Board Members Absent: Florence Amato, Carey Brown, Ray Narvaez Jr, Michael Cohen, Elizabeth Falco, Sharon Ramphir, Charlene Green

Staff: Ora Welch, Joselyn Estevez-Vargas

- I. **Call to Order:** Frank Raia called the meeting to order at 6:06pm.
- II. **Roll Call** – A quorum was in attendance.
- III. **Approval of Agenda for July 24th, 2017:** The motion to approve the agenda was made by Suzanne Hetman and seconded by Dr. Sara. The motion was passed unanimously.
- IV. **Approval of Minutes from June 26th, 2017:** The motion to approve the minutes was made by George Schorr, seconded by Suzanne Hetman. The motion was passed unanimously.
- V. **Standing Agenda Items:**
 - A. **Reports:**
 1. **Program** – The June 2017 Community Programs and Early Childhood Program Report were presented to the Board. Early Childhood Program (ECP) – Special Needs Enrollment in Hoboken and Plainfield have exceeded their goal of 10%. ECP - Daily Attendance remains low in Hoboken and Plainfield.
 2. **Fiscal** – Report was presented for all Agency Programs.
 3. **HR** – Dashboard/Report through June 30th, 2017. HOPES total number of Full-time positions is 288. There are 30 Part Time positions and 33 non-substitute vacancies. There are 3 New Hires, 3 Separations. Total number of positions is 318.
 4. **Facilities:**
 - a. **Annex:** Renovations are in progress and will be completed by the end of August. Glass Façade to be installed and classroom(s) furniture will be delivered by mid-August. The Ribbon Cutting Ceremony is scheduled on Wednesday, September 6th, 2017 at 11am-2pm.
 - b. **Armory:** Construction Permits are pending.
 - B. **Fundraising:** HOPES 4th Annual Fundraiser had decided to have honorees: Chief of Police; Fire Chief of Hoboken and Mayor Mapp of Plainfield to attract additional sponsorship and vendors' participation. It was recommended that Assemblyman Green from Plainfield be considered as an honoree instead of Mayor Mapp.
 - C. **Monitoring Reviews:** Sandy Grants Monitoring and CSBG Grants completed their audit in half day instead of the 2 days allocated for the task. The auditing teams representing both grants were extremely pleased with the integrity of HOPES accounting system and Internal Audit and found HOPES to be in full compliance. Board very interested in recognizing the HR and Finance team during Preservice.
 - D. **Communication from Funding Sources:** None to report.
 - E. **Grant Awards:** None to report.
 - F. **Grant Applications:** None to report.
 - G. **Legal Items:** None to report.
 - H. **Policy Updates:** None to report.
 - I. **Resolution(s):** None to report.

VI. Old Business: None to report.

VII. New Business: None to report.

VIII. Events:

- Agency Professional Week / Monday, August 28th – Friday, September 1st, 2017

IX. Adjournment: Frank Raia adjourned the meeting at 7:11 p.m. Motion was made by George Schorr and seconded by Kenneth O'Neill. The motion was passed unanimously.

X. Enclosures:

1. Minutes from June 26th, 2017 Meeting
2. Board Meeting Agenda for July 24th, 2017
3. Program/HR/Fiscal/Facilities Reports
4. August Calendars for Hoboken/Plainfield/Somerset

Board Meeting: Monday, September 25th, 2017 at 6:00pm